

Information Notice

(version of 23/03/2023)

In accordance with Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (UE L 119, p. 1), hereinafter: *GDPR*,

please be informed that:

1. PERSONAL DATA CONTROLLER

The Controller of your personal data is:

ENELION SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ with its registered office in Gdańsk (postcode 80-123), Pana Tadeusza 50, registered with the District Court for Gdańsk-Północ in Gdańsk, 7th Commercial Division of the National Court Register under KRS number 0000547074, NIP (Tax ID): 5833176978.

You can **contact** the Controller regarding your personal data via:

- traditional mail: Pana Tadeusza 50, 80-123 Gdańsk
- e-mail: rodo@enelion.pl

1. OBLIGATION TO PROVIDE PERSONAL DATA

The provision of required personal data is **voluntary** and **is a necessary condition** for the provision of services to you by the Controller, i.e. if personal data is not provided, a contract with the Controller will not be concluded.

2. PURPOSES AND LEGAL BASIS OF PERSONAL DATA PROCESSING

Your personal data will be processed for the following purposes:

Purpose	Personal details	Legal basis for processing
contract conclusion and performance	full name, company name, PESEL no., identity card no., tax ID (NIP), REGON (National Business Registry) no., telephone no., address for	Article 6(1)(b) GDPR, i.e. processing for the purpose of taking action at your request prior to entering into a contract and data processing necessary for the

	correspondence, e-mail address	performance of a contract to which you are party
establishing, investigating and enforcing claims and defending claims before courts and other state authorities	full name, company name, tax ID (NIP), REGON (National Business Registry) no., telephone no., address for correspondence, e-mail address	Article 6(1)(f) GDPR, i.e. processing based on the Controller's legitimate interest in establishing, pursuing and enforcing claims and defending against claims in proceedings before courts and other state authorities.

3. DATA PROCESSING TIME

Your personal data will be stored until:

- the expiry of **the limitation periods** provided for by the Civil Code or tax and accounting regulations;
- in case of processing for the purposes of the Controller's legitimate interest, until you **object** to the processing of your personal data (except where, despite your objection, the Controller may continue to process your personal data).

2. PERSONAL DATA RECIPIENTS

Recipients of your personal data may be, in particular: IT service providers or other persons providing consultancy services to us (e.g. law firms).

3. AUTOMATED DECISION-MAKING (INCLUDING PROFILING)

Your personal data will not be used for profiling or any automated decision-making.

4. TRANSFER OF PERSONAL DATA OUTSIDE THE EEA OR TO AN INTERNATIONAL ORGANISATION

1. We do not transfer your personal data outside the EEA or to an international organisation.

5. RIGHTS OF DATA SUBJECTS

Under GDPR you have **the right** to:

- request **access** to your personal data (Art. 15 GDPR);
- request **rectification** of your personal data (Art. 16 GDPR);
- request **erasure** of your personal data, the so-called "right to be forgotten" (Art. 17 GDPR);
- request that the processing of your personal data is **restricted** (Art. 18 GDPR);
- **object** to the processing of your data (Art. 21 GDPR,);
- request **transfer** of your personal data (Art. 20 GDPR).

6. LODGING A COMPLAINT WITH THE SUPERVISORY AUTHORITY

If you believe that the processing of your personal data **breaches the GDPR**, you have the right to lodge a **complaint with the supervisory authority**, in particular in the member state of your habitual residence, your place of work or the place where the alleged breach took place.

In Poland the supervisory authority for GDPR is the **President of the Office for Personal Data Protection**.

More information can be found at: <https://uodo.gov.pl/pl/134/233>